

## ENGAGEMENT OF PERSONNEL UNDER TENURE BASIS HELICOPTER DIVISION

Hindustan Aeronautics Ltd (HAL), a Navratna Central Public Sector Undertaking, is a premier Aeronautical Industry of South East Asia, with 20 Production / Overhaul / Service Divisions and 11 co-located R&D Centres spread across the Country. HAL's spectrum of expertise encompasses hi-tech programmes involving a number of state-of-the-art technology, design, development, manufacture, repair, overhaul and upgrade of Aircraft, Helicopters, Aero-engines, Industrial & Marine Gas Turbines, Accessories, Avionics & Systems and structural components for Satellites & Launch Vehicles.

2. Applications are invited from eligible candidates in the prescribed Performa for the posts of Security Guard and Fire personnel on Tenure Basis for a period of 4 years in the Non-Executive cadre, to be posted in New Helicopter Factory located in Tumakuru (Karnataka). The tenure will come to an end automatically on completion of four years from the date of joining / or may be extended at the discretion of the Management.

### 1. DETAILS OF POST/DISCIPLINE/RESERVATION/QUALIFICATION

Sl. No	Post Code	Post, Channel /Scale	No. of Vacancies and Reservations					Total	Qualification
			UR	OBC	SC	ST	EWS		
1	FR-10	Fireman B/4*	6	2	1	-	1	10	Ex-Servicemen possessing PUC / Intermediate <b>OR</b> SSLC + 3 years of Ex-servicemen (combatant) experience (considered equivalent to PUC/Intermediate) <b>AND</b> Minimum three months basic Fire Fighting course certificate + Valid Heavy Vehicles Driving License
2	SG-12	Security Guard B/4*	5	3	2	1	1	12	Ex-servicemen possessing PUC/Intermediate <b>OR</b> SSLC + 3 years of Ex-servicemen (combatant) experience (considered equivalent to PUC/Intermediate)

\* Induction scale will be as per Qualification & Post Qualification experience in the armed forces, as per Rules of the company.

SC=Scheduled Caste, ST=Scheduled Tribe, OBC=Other Backward Caste, UR=Unreserved, EWS-Economically Weaker Section.

## 2. QUALIFICATION & EXPERIENCE REQUIREMENT:

- Ex-servicemen applying for the post of Security Guard should possess PUC/Intermediate or SSLC + 3 years of Ex-servicemen (Combatant) experience (knowledge and hands on experience in operating computer preferred + possessing Driving license to drive two wheeler/ four wheeler desirable).
- Ex-servicemen applying for the post of Fireman should possess PUC /Intermediate or SSLC +3 years of Ex-servicemen (Combatant) experience and Minimum three months basic Fire Fighting course certificate + Valid Heavy Vehicles Driving License
- Candidates with Part Time/Correspondence/Distance Education/E-learning qualification will not be eligible to apply.
- Candidates possessing higher qualifications than the required qualification indicated in the Notification need not apply. Candidature of such personnel who possess higher qualification than the required qualification indicated in the Notification and who apply for the post, will be rejected at any stage of the Recruitment or Selection.
- Candidate pursuing / enrolled for any other qualifications should mandatorily indicate the same in the application format. All the qualifications possessed by the candidates and qualifications/ courses being pursued by them at the time of submitting the application for employment, are to be clearly indicated in the application. In other words, all the qualifications already possessed and qualifications / courses , which are being pursued / currently undergoing are to be indicated in the application while submitting the same for notified posts in HAL

## 3. AGE LIMIT / RELAXATION/ CONCESSION:

The upper age limit as on 01. 09. 2022 is 28 years

- Relaxation in age limit in respect of Ex-servicemen will be extended as per rules. An ex-serviceman who has put in not less than six months of continuous service in the Armed Forces of the Union, shall be allowed to deduct the period of such service from his actual age and if the resultant age does not exceed the maximum age limit prescribed for the post or service by more than 3 years, he is deemed to satisfy the condition regarding the age limit. **Upper age limit with all relaxations for Ex-servicemen shall not exceed 55 years as on 01.09.2022.**
- Candidates belonging to SC / ST, the age relaxation is admissible up to 5 years.
- Candidates belonging to OBC (Non - Creamy Layer), the age relaxation is admissible up to 3 years.

➤ Upper Age Limit is relaxable by 5 years in respect of the candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period of 01.01.1980 to 31.12.1989.

#### 4. PLACE OF POSTING:

➤ Selected candidates will be posted at New Helicopter Factory, Tumakuru (Karnataka). However, they are liable to be transferred / posted / assigned to any place where HAL has the Divisions / Offices / Bases depending upon organizational requirements.

#### 5. TENURE OF ENGAGEMENT:

➤ The selected candidates will be engaged on tenure basis for a period of four years from the date of engagement. The engagement is not against permanent vacancy and will not entitle any candidate to claim for regular / permanent employment in future. The tenure will come to an end automatically on completion of four years period from the date of joining, without any further notice. However, based on organisation requirement and performance of the candidates, the tenure of engagement can be extended by a further period of four years. The employment can be terminated, at any time, during the period of tenure engagement, by giving one month's notice by either party or payment of the Basic Pay + DA components in the Consolidated Remuneration in lieu of the Notice. The Tenure Based Engagement will not confer any right on the Personnel to claim the status of a regular employee of the Company. Selected Personnel on Tenure Basis will undergo Induction Training. The personnel selected will be deployed in shifts.

#### 6. REMUNERATION:

➤ During the period of tenure engagement the candidates will be paid following remuneration:

Entitlement	Scale-4 (B4) In Rs per month
Basic Pay	21000/-
DA	At applicable rates
HRA	At applicable rates
Perks	@ 25% on Basic Pay
Lumpsum amount towards Medical Expenses	1500/-
Other benefits & Allowances	As per rules

- The components of benefits and allowance are as follows:-
  - i) Dearness Allowance (revised quarterly) on the Basic Pay. House Rent Allowance as per classification of Cities (when Company quarter is not provided).
  - ii) Provident Fund contributions will be calculated taking into account the Basic Pay + Dearness Allowance components of the Consolidated Emoluments.
  - iii) Allowance towards medical reimbursement a Lump sum amount of Rs.1500/• per month will be admissible to meet the medical expenses (both in• patient and outpatient), based on self-certification. This amount shall be paid on monthly basis along with the Consolidated Remuneration.
  - iv) Monthly Incentive and Annual Incentive
  - v) Quarterly Performance Pay.
  - vi) TA/DA for joining duty and for Temporary Duty as per relevant Rules applicable to Workmen in the appropriate Scale of Pay.
  - vii) Group Insurance in lieu of EDLI.
  - viii) Night Shift Allowance, wherever applicable.
  
- An annual increase of 3% during the tenure shall be admissible on the Basic Pay, subject to satisfactory performance.

## 6. SELECTION PROCEDURE:

- The selection will be done through Physical Test and Written Test.
  
- For the post of Security Guard and Fireman, candidates whose names are sponsored by Sainik Board and who have applied online based on the initial screening will only be considered for Physical Test. They have to qualify the Physical Test by achieving "Satisfactory Standard" of the physical parameters as indicated below and thereafter they will be called for written test:-

### Physical Standards:

SI. No	Test	UPTO 30 YEARS			31- 40 YEARS			41-45 YEARS		
		Excellent	Good	Satisfactory	Excellent	Good	Satisfactory	Excellent	Good	Satisfactory
1	Chin Ups	10	8	6	9	7	5	8	6	4
2	Push Ups	24	22	20	22	20	18	20	18	16

3	Bend Knee Sit Ups	40	35	30	35	30	25	30	25	20
4	100 mtr Sprint (in seconds)	13	15	17	15	17	19	17	19	21
5	2.4 km Run (in minutes)	9	9.3	10	10.3	11	11.3	11.3	12	12.3
6	Rope Climbing	10 Mtrs	To be completed by all candidates							
7	Monkey Crawl	10 Mtrs								

Sl. No.	Test	46-50 years			51-55 years		
		Excellent	Good	Satisfactory	Excellent	Good	Satisfactory
1	Push Ups	16	14	12	12	10	8
2	Bend Knee Sit Ups	25	20	15	15	11	7
3	2.4 km Run (in minutes)	13	14	15	-	-	-
4	3 km Walk (in minutes)	-	-	-	28	29	30
5	2 km Run (in minutes)	-	-	-	-	-	-
6	Rope Climbing	10 Mtrs	To be completed by all candidates				
7	Monkey Crawl	10 Mtrs					

➤ The Written Test will be held in Bangalore. The date and time of the Written Test will be intimated to the shortlisted eligible candidates by email / HAL website (in the email id provided in the Application Format by the candidate). The same will also be hosted on the HAL Website (<http://www.hal-india.co.in>).

➤ The Written Test will be of 2 ½ hours duration. The test will be in 3 parts, comprising of Multiple Choice Questions (MCQs). Part-I will consist of 20 questions on General Awareness, Part-II will consist of 40 questions on English & Reasoning. Part-III will consist of 100 questions on the concerned Discipline. Each question carries 1 mark each and there is no negative Mark.

- Candidates will have to appear for Written Test at their own cost, on the date, time & venue, which will be mentioned in their Admit Card. The candidates have to download Admit Card from HAL Website (<http://www.hal-india.co.in>).
- Candidates are required to bring Admit Card & One of the Original Photo Identity Card viz. Voters ID Card , Driving License , Aadhar Card, Passport, PAN Card, ID Card (by Central / State Govt. / PSU for their employees), ID Cards (by Govt. Agencies authorised ), ID Cards (by College/Institute where last studied) along with Xerox copy of the Photo ID Card self-attested , to prove their identity before the Invigilator, failing which they will not be allowed to appear for the Physical/Written Test.
- Selection of the candidates will be done based on the Marks scored in the Written Test only, in the order of Merit. Candidates who qualify in the Written Test will be called for Document Verification in order of merit. Final selection will be made on the basis of performance in the Written Test. The number of candidates called for Document Verification will be limited to the number of Posts notified (Discipline/Category wise.)
- Engagement of selected candidates is subject to Verification of Caste (wherever applicable) and Character & Antecedents from the concerned Authorities, as per the Rules of the Company . The candidates should bring all the relevant original certificates / testimonials etc., along with one set of self-attested photo copies in support of educational qualifications. experience, date of birth, caste certificate (In Central Govt. format), Ex-servicemen Discharge Book etc . All the relevant and required documents as per the advertised criteria will be scrutinized during document verification stage and those candidates who are found to be meeting the advertised criteria will only be considered for selection. Additional candidates will be called for Document Verification in the order of merit till such time the number of candidates qualifying in Document Verification process is equal to the posts advertised.
- The date, time & place of document verification will be informed through email. Candidates attending document verification would be reimbursed Travelling Allowance (TA), i.e. Sleeper Class / II Class Train fare / Bus fare by the shortest route, subject to production of proof of travel (Original onward journey ticket and Photostat / xerox copy of return journey ticket), failing which TA will not be paid. In case the candidate travel by other modes of transport, he /she will be reimbursed the fare limited to the shortest route by train or actual expenses, whichever is less, on production of proof.
- Candidates qualified in the Document Verification will be issued Provisional Offer and they are required to undergo Pre- employment Medical examination. No relaxation in Health Standards will be allowed. On satisfactory receipt of Medical Report from the Company's Doctor as per the medical standards prescribed by HAL Verification of Character and Antecedents from the concerned Authorities, Final Offer of Engagement will be issued as per the rules of the Company.

## **7. MEDICAL EXAMINATION:**

Candidates provisionally selected will have to undergo a Pre-Employment Medical Examination at HAL Hospital before joining HAL. Applicants should meet the Medical Standards as prescribed by the Company (Concerned authority in respect of PWD candidates). No relaxation in Health Standards will be allowed. Appointment of selected candidates is subject to receipt of satisfactory Medical Report from the Company's Doctor as per the Medical Standards of the Company. No relaxation in Health Standards will be allowed.

## **8. TENURE OF ENGAGEMENT:**

The selected candidates will be engaged on tenure basis for a maximum period of four years from the date of engagement. The tenure will come to an end automatically on completion of four years period from the date of joining, without any further notice. The employment can be terminated, at any time, during the period of tenure engagement, by giving one month's notice by either party or payment of the Basic Pay + DA components in the Consolidated Remuneration in lieu of the Notice. The Tenure Based Engagement will not confer any right on the Personnel to claim the status of a regular employee of the Company. Selected Personnel on Tenure Basis will undergo Induction Training.

While engagement of Tenure based Personnel shall be for a maximum period of 4 years in the normal course, extension of their tenure for a further maximum period of 4 years will be considered, on case-to case basis, in cases where workload & requirement exist. However, this is at the discretion of the Management.

## **9. HOW TO APPLY:**

- The candidates sponsored by Sainik Board who have received communication from HAL are only eligible to apply Online for the advertised posts.
- Candidates are allowed to apply only once and applications once submitted cannot be altered under any circumstances. Candidates are required to possess a valid e-mail id and Mobile Number which is to be entered in the application blank, so that intimation regarding the Written Test, Document Verification, Medical Test etc. can be sent. HAL will not be responsible for bouncing of e-mail sent to the candidates. They are also advised to retain this e-mail ID active as any important intimation to them shall be provided by HAL through e-mail.
- On submission and acceptance of the application, system will generate the Registration / Acknowledgement form along with the application reference number allotted, which will be used for future reference.

- Request for change of mailing address, Category, Discipline etc. as declared in the Online Application will not be entertained.
- If the information / certificates furnished by the candidates at any stage is found to be false or incomplete or is not found to be in conformity with eligibility criteria mentioned in the advertisement, the candidature/ appointment will be considered as revoked/terminated at any stage of recruitment process or after recruitment or joining, without any reference given to the candidate.
- Any further Information/Corrigendum/Addendum would be uploaded only on HAL website ([www .hal-india.co.in](http://www.hal-india.co.in)).
- **The last date for submission of the Online Application is 16<sup>th</sup> November 2022 by 23:59 Hrs**
- No application will be accepted in person or by post.

#### **10. GENERAL CONDITIONS:**

- Only Indian Nationals are eligible to apply.
- Candidates employed in Central / State Government/ Public Sector Undertakings etc. (including candidates engaged on Contract basis therein) who are provisionally selected should produce "No Objection Certificate (NOC)" at the time of the document verification from their employer failing which their candidature will be cancelled.
- While applying for the post, the applicant should ensure that he/she fulfils the eligibility and other norms as mentioned above as on the specified dates and that the particulars furnished by him/her are correct in all respect.
- Furnishing wrong / incorrect information or suppression of relevant information will lead to rejection of candidate and the application will be out-rightly rejected.
- Screening and short listing for the Written Test will be based on the details provided by the candidate. Hence it is necessary that applicants should furnish only accurate, full and correct information.
- Appearance of the shortlisted candidates in the Written Test is provisional and it does not entitle them for any claim for the post. They will be treated as debarred ab-initio at any stage of the selection process in case they do not fulfil essential eligibility criteria.



- The decision of HAL in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of Physical test/ Written Test/ Document Verification etc. will be final and binding on the candidates. Further, HAL reserves the right to fill up or otherwise any or all the notified posts and also to fill up the future vacancies if any from the valid panel of selected candidates as per the rules of the Company.
- HAL reserves all the right to cancel/restrict/modify the notification criteria/ Recruitment process and / or the Selection Process thereunder, without issuing any further notice whatsoever. The number of vacancies can be modified as per the discretion of the Management.
- Shortlisting of candidates for the Written Test will be purely provisional without verification of Age, Qualification, Category (SC/ST/OBC- Non Creamy Layer/ PWBD / XSM etc .) of the candidates.
- Mere meeting the conditions of the Notification by the candidate(s) will not automatically entail them to be called for Physical Test / Written Test/ Document verification/ Selection and Engagement.
- Applicants having work experience in Private Sector Organizations are required to submit an Experience Certificate on the letterhead of the Company. The letterhead of the Company should have details of the Company. Candidate having age relaxation will not be issued the Provisional Offer without producing Experience Certificate in the letterhead of the Company.
- These vacancies are identified to be filled up by external candidates only, through Direct Recruitment. Therefore, Applications of internal candidates, if any, will not be considered.
- Any sort of Canvassing or influencing of the Officials related to Recruitment / Selection Process would result in immediate disqualification of the candidates.
- Engagement of selected candidates is subject to receipt of satisfactory Medical Report from the Company's Doctor as per the standards prescribed by HAL and verification of Caste, Character and Antecedents from the concerned Authorities as per the rules of the company and Vigilance Clearance (as applicable).
- Necessary information regarding the selection, written test etc. will be hosted on HAL Website <http://www.hal-india.co.in> from time to time. All correspondences to the candidates will be made via e-mail on the e-mail id provided by the candidate at the time of online application. No other method of communication will be adopted.

- **In case of any particular clarification, the candidates can write to HAL, Helicopter Division, Bangalore at [rectt.helicopter@hal-india.co.in](mailto:rectt.helicopter@hal-india.co.in) or contact us at (080)22323744/2964. No other method of Communication will be entertained.**
  
- Court of jurisdiction for any dispute/ cause will be Bangalore.

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